

**ELECTRONIC ASSOCIATION OF PARLIAMENTARIANS
BOARD OF DIRECTORS SPECIAL MEETING
NOVEMBER 10, 2017 AT 7:00PM CENTRAL TIME
MINUTES**

CALL TO ORDER

The special meeting of the Electronic Association of Parliamentarians' Board of Directors was called to order at 7:03PM Central Time on November 10, 2017 by President Weldon Merritt, PRP via teleconference provided by FreeConferenceCall.com. The secretary, Beth S. James, PRP was present.

ATTENDANCE

A quorum was established based on a roll call as follows:

PRESENT (3): President Weldon Merritt, PRP, Vice President Evan Lemoine, PRP, Secretary Beth Sapp James, PRP

ABSENT (1): Treasurer Amber Slaughter

MINUTES APPROVAL COMMITTEE

Without objection, a minutes approval committee was appointed consisting of Evan Lemoine, PRP.

OFFICER REPORTS

President's Report

Without objection, the following appointments were adopted.

1. **Bylaws and Rules Committee:** Brandon Walters, PRP; Chairman (YP3U); Richard Brown, Jr. (eNAP); Victoria Johnson (Green Gavel); Brenda Kennedy (Green Gavel); Kendra O'Toole (YP3U); Kim-See Teo, PRP (eNAP); Weldon Merritt, PRP, ex officio
2. **Education Committee:** Lucy Anderson, PRP, Chairman (Green Gavel); Thomas Holmes (eNAP); Evan Lemoine, PRP (YP3U); Dan Ross (eNAP); David Whitaker, RP (Green Gavel); Weldon Merritt, PRP, ex officio
3. **Membership Committee:** Robert Schuck, RP, Chairman (YP3U); Charina Allen-Beasley (Green Gavel); Azella Collins, PRP (eNAP); Valerie Lewis-Corder (Green Gavel); Baofeng Ma, RP (MAL); Weldon Merritt, PRP, ex officio
4. **Parliamentarian:** Paul McClintock, PRP (eNAP)
5. **Webmasters:** Evan Lemoine, PRP, Chief Webmaster (YP3U); Paul McClintock, PRP, Assistant Webmaster (eNAP); Weldon Merritt, PRP, Assistant Webmaster (eNAP)

New Business

Without objection, selection of a financial institution for deposit of EAP funds, and related financial issues was postponed until the Special Board of Directors Meeting at/or before November 30, 2017.

Without objection, adoption of a budget for the fiscal year beginning December 1, 2017 was postponed until the Special Board of Directors Meeting at/or before November 30, 2017.

Without objection, all board of directors' minutes, except when in executive session, will be posted on the EAP website and available to all members.

Without objection, a headshot and parliamentary biography should be submitted, to Vice President Lemoine, by the end of November for posting under the board of directors tab on the EAP website.

President Merritt will draft an EAP Board of Directors recommendation to the NAP Board of Directors on district assignment for EAP.

- Action Item: **President Merritt** will distribute a draft of the recommendation to EAP Board of Directors for approval prior to sending to NAP.

Without objection, the amendments to the EAP governing documents, as distributed, were accepted as recommendations to be submitted for further consideration by the EAP Bylaws Committee. See Appendix A

Without objection, the regular meetings of the board of directors will be held the second Thursday of February, May, August, and November at 7:00PM Central Time.

Without objection, the 2018 EAP Annual Meeting will be held March 23 & 24th, 2018.

- Action Item: **Secretary James** to provide Weldon the 90 day Annual Meeting notice by 11/14/17.
- Action Item: **Vice President Lemoine** to provide Weldon a survey for Annual Meeting Preparation by 11/14/17.

Without objection, the appointment of a financial review committee was postponed until the Special Board of Directors Meeting at/or before November 30, 2017.

- Action Item: **President Merritt** to inquire with NAP if any EAP funds have or will be collected this fiscal year.

The meeting was adjourned at 8:25PM Central Time.

*Elizabeth S. James, PRP
EAP, Secretary*

Adopted by Minutes Approval Committee:

Evan Lemoine, PRP 11/13/2017

APPENDIX A

AMENDMENTS FOR CONSIDERATION

1. Amend Article III, Section 1, by adding a new Subsection C to provide for provisional members of the association (with related amendment of Section 2).
2. Amend Article III, Section 2A2, by striking “must” and inserting “may elect to,” so that the paragraph would read: “An affiliate member of a unit affiliated with EAP, who is not a primary member of another unit affiliated with EAP, may elect to be an affiliate member of EAP.”
3. Amend Article VII, Section 1, to include additional members (possibly standing committee chairs) on the board of directors.
4. If the board is expanded, add a new article to create an executive committee consisting solely of the officers, with the duty to approve the president’s appointments.
5. Amend Article VIII, Section 1, to add a budget and finance committee (with a related amendment to the Standing Rules to specify its duties).