

APPROVED

**ELECTRONIC ASSOCIATION OF PARLIAMENTARIANS
BOARD OF DIRECTORS REGULAR QUARTERLY MEETING
May 10, 2018 AT 7:00PM CENTRAL TIME
MINUTES**

CALL TO ORDER

The quarterly regular meeting of the Electronic Association of Parliamentarians' Board of Directors was called to order at 7:04PM Central Time on May 10, 2018 by President Weldon Merritt, PRP via teleconference provided by FreeConferenceCall.com. The secretary, Beth S. James, PRP was present.

ATTENDANCE

A quorum was established based on a roll call as follows:

PRESENT (4): President Weldon Merritt, PRP, Vice President Evan Lemoine, PRP, Secretary Beth S. James, PRP, Treasurer Amber Slaughter

GUESTS & ADVISORS: Parliamentarian Paul McClintock, PRP

MINUTES APPROVAL COMMITTEE

Without objection, a minutes approval committee was appointed consisting of Evan Lemoine, PRP. The committee approved the minutes of the February 8, 2018 regular quarterly meeting.

OFFICER REPORTS

Without objection, Wood Forest National Bank was ratified and adopted as the financial institution for deposit of EAP funds.

Without objection, Baofeng Ma was appointed Chair of the Membership Committee.

Without objection, Wendy Rhodes was appointed to the Membership Committee.

Without objection, the motion to place voice recordings of annual meeting workshops on a Chinese website failed via roll call vote: Evan Lemoine – No; Beth S. James – No; Amber Slaughter – No; and Weldon Merritt – No.

President Merritt provided an update on EAP's district assignment from the NAP Board.

Action Item: President Merritt will send EAP Board's suggested approach for district assignment to the NAP Board.

Action Item: Define the responsibilities of the EAP Annual Meeting Conference Chair by August. (Weldon, Evan, Beth).

Without objection, the suggested 2019 Annual Meeting dates are: March 22-23, 2019 or March 29-30, 2019.

Action Item: President Merritt to request of the Education Chair to include in the upcoming survey.

NEW BUSINESS

The board discussed the most recent annual meeting. As a result, the following administrative action items were assigned:

Action Item: Evan to send final Eventbrite listing from the March Annual Meeting to the EAP Board.

Action Item: Treasurer to reconcile and update the Google Docs dues report the week of May 14, 2018.

Action Item: President Merritt to follow-up with Mary Grant on returned check.

The next regular quarterly meeting will be August 9, 2018.

The meeting was adjourned at 8:13PM Central Time.

*Elizabeth S. James, PRP
EAP Secretary*

Adopted by Minutes Approval Committee:

Evan Lemoine, PRP 5/31/2018